

## HATCH BEAUCHAMP PARISH COUNCIL

### Minutes of an Extraordinary Meeting of Hatch Beauchamp Parish Council held on Thursday 11<sup>th</sup> August 2022 at 7.00pm at the Village Hall

**Present:** - Mr Kevin Comer (Chair), Mrs Pippa Fowler (Vice Chair), Mrs Katie Piper, Mrs Jan Walton, Ms Alison Handel, Mr Shaun O'Dell plus attendees as below and 4 members of the public

**Apologies:** - None

**In Attendance:** - Ms Chadwick as Clerk

#### Public Forum

- There were no matters raised

#### 1. Apologies

No apologies were received.

#### 2. Declarations of interest

Ms Handel declared that the location of the planning application in the agenda point 9.2 as her employer.

#### 3. Minutes

The minutes of the meeting on 13<sup>th</sup> July 2022 were approved unanimously.

#### 4. Casual Vacancies

Four candidates expressed an interest in the three vacancies.

As there were more candidates than vacancies, it was unanimously resolved by the Councillors to vary Standing Order 8 in order to hold a secret ballot where each Councillor would nominate three candidates. The votes would be counted by the Clerk and verified by a Councillor.

All potential candidates were confirmed as eligible by the Clerk and nominated and seconded by existing councillors.

All four candidates then gave a short presentation to the Council, after which voting slips were completed and handed to the Clerk.

After counting the votes and verifying the results, Mr Andy Grant, Ms Sue Wright and Mr Steve Williams were co-opted to fill the vacancies.

The three new councillors completed their Declarations of Acceptance of Office which were duly witnessed by the Clerk.

11<sup>th</sup> August 2022

Signed: ..... Dated.....

## **5. Councillor sub-committee reports**

The following subcommittee activity was reported:

Shop: There was nothing to update on the shop, next pop up café is 21 August.

Greener Hatch Beauchamp: a potential allotment site has been found and a potential composting site is being investigated by Mrs Piper. A collaboration with the Neighbourhood Plan group to be arranged by Mr Comer.

Neighbourhood Plan: the group have collected views from primary school children, secondary to be addressed in September.

A358: a meeting has been held with Cllr Henley to address SCC response, hoping to attend SCC meetings and meet with Green councillor Dave Mansell

Planning: Mr O'Dell and Clerk to follow up on planning concerns raised to Somerset West and Taunton. Mrs Fowler to raise parking concerns.

## **6. Emergency Plan**

The need was agreed in principle.

## **7. Defibrillator**

The Clerk reported that the contact expires 12/9/23 and a reminder is sent a year before expiry. It was agreed to defer the matter to the next meeting.

## **8. Dog bin**

Clerk to contact Somerset West and Taunton re emptying of the dog bin at Hatch Green.

## **9. Planning**

### **9.1 To discuss planning application amendment 19/22/0005**

Proposal: Erection of a part two storey and part single storey extension to the rear and erection of a first floor extension to the front of Rose Cottage, Village Road, Hatch Beauchamp

The councillors had no further comments on the amendment

### **9.2 To discuss planning application 19/22/0015 and 19/22/0016/LB**

Proposal: Alterations to windows and double doors of the delivery area, various internal and external alterations and to omit glazed roof lantern over ramped access with changes to flat roof heights at Beauchamp House Nursing Home, Hatch Beauchamp (retention of park works already undertaken)

It was resolved not to comment on this application.

## **10. Finance**

### **10.1 Bank Reconciliation**

The Council approved the bank reconciliations.

### **10.2 Schedule of Cheques**

11<sup>th</sup> August 2022

Signed: ..... Dated.....

The Council approved the Schedule of Cheques below:

|                                  |                        |  |        |        |                              |
|----------------------------------|------------------------|--|--------|--------|------------------------------|
| To pay:                          |                        |  |        |        |                              |
| Clerks wages                     | 8 July to 4 August     |  | 216.80 |        | 10.84 x 4 weeks x 5 hrs      |
| Clerks expenses                  | ICO                    |  | 40.00  |        |                              |
|                                  | Stationery (50%)       |  | 19.07  | 275.87 |                              |
| Lady Alice Memorial Village Hall | Jubilee mugs (balance) |  |        | 163.16 | Approved £500 24/3, 319.50pd |
| Day:                             |                        |  |        | 439.03 |                              |

**10.3 Changes of bank signatories**

A letter was approved and signed to update bank signatories to add Alison Handel. Clerk to submit necessary forms.

**11. Agenda Items for next meeting**

The defibrillators will be added to the agenda for the next meeting.

The meeting closed at 8.45 pm

To be signed by the Chair at the next meeting (Wednesday 14<sup>th</sup> September 2022):

The minutes reflect an accurate record of events subject to any amendments listed below.

Signed:

Print Name:

Date:

Amendments:

Produced by:

**Helen Chadwick**, Clerk

hatchbeauchamp.pc@gmail.com

11<sup>th</sup> August 2022

Signed: ..... Dated.....