

HATCH BEAUCHAMP PARISH COUNCIL

Minutes of an ordinary meeting of the Hatch Beauchamp Parish Council held in the Village Hall on Wednesday 10 July 2019.

Present:- Mr Graham (in the chair), Mrs Fowler, Mr Elliot, and Mr Reid

Members absent :- Mrs Young, Mrs Noble, Ms Scott, Mr Marsden and Mr Murphy.

Apologies:- Mrs Young, Mrs Noble, Ms Scott, Mr Marsden and Mr Murphy.

In Attendance:- Mrs Fowler as Locum Clerk

Public Forum

Cllrs Thorn and Henley presented information about their activities relating to the village. Two members of the public made statements during the A358 item, minute 2698.

2694 Apologies

Resolved: that the absences of Mrs Young, Ms Scott & Mr Murphy (holiday), and Mrs Noble and Mr Marsden (business) be recognised as approved absences for the purposes of S85 Local Government Act 1972

2695 Declarations of interest

None

2696 Minutes

The minutes of the extraordinary meeting held on Tuesday 28 May 2019 were approved as a correct record and signed by the Chairman

2697 Actions from previous meetings

- a) (2682) Mr Graham reported that the Village Hall committee have resolved not to purchase a new flag as it will only be flown on approximately four dates in the year. The existing flag, owned by Peter Hounsell, will continue to be used and he is raising and lowering the flag.
- b) (2683b) Mr Graham reported that a plinth has been created on the grass at the bottom of the village hall drive for the telephone box to sit on. Mr Graham is visiting Sterling on Friday 12 July to view the box to see that it is safe and ready to be lifted into position. Once this is agreed Sterling will then move it to the new location.
- c) (2683c) Mr Graham reported that following the delivery of the petition, the council has received notice from Ms Kali Martin, Assistant Highways Service Manager, Somerset Highways, that the repairs to the pavement have been put in the repairs calendar for the fourth quarter this year.
- d) (2685a) Mr Graham reported that 15 responses to the Community Car Scheme survey have been received, of which 5/6 say they would use scheme, 3 offered to drive and 3 offered to act as admin. Delivery of the survey will be made to more houses including Meare Green.
- e) (2686 & 2693) Standing orders have been distributed to all new councillors.

2698 A358 Preferred Route Announcement

- a) Mr Graham announced that the scheduled councillors meeting with David Stock to discuss the A358 preferred route had been cancelled by Highways England as Mr Graham does not live in a property affected by the announcement. However, Mr Graham has been sent the full technical report on the decision, which he has distributed to councillors.
- b) Two members of the public who live in an affected property spoke of their concerns following the decision to route the new road to the north east of the existing road and hence passing close to their property

Ms Scott joined the meeting

- c) Mr Graham proposed the setting up of a sub-committee for the A358 project. Mr Elliot, Mr Graham and Ms Scott offered to join the committee. Mr Marsden has also expressed an interest in joining.
- d) Ms Scott has a pecuniary interest in this topic due to the proximity of her property to the preferred route. Mr Graham suggested that the council give her a dispensation so she can join this sub-committee.
- e) Mr Graham mentioned the areas which the sub-committee could focus on;
 - i) establish contact with individuals
 - ii) speak to farmers and business to identify how the proposed crossings (or lack of) on the preferred route, will affect their businesses
 - iii) how will preferred route affect traffic through the village
 - iv) bring a proposed response to the full council for agreement

Resolved: that an A358 sub-committee be established with Terms of Reference created by Mr Graham and the Clerk and agreed by the full council. Councillors agreed to give Ms Scott a dispensation to join the committee.

Ms Scott left the meeting.

2699 Annual Items

- a) Appointment of planning committee: Mr Marsden (Chair), Mr Murphy, Ms Scott and Mrs Young
- b) Representation on external bodies:
 - Village Hall: Mr Reid,
 - Footpath Liaison: Mrs Noble
- c) Payment of annual subscriptions: Subscriptions are overdue to the Somerset Association of Local Councils (SALC) and the Information Commissioner (Data Protection).
- d) Annual review of financial regulations and inventory of assets: the financial regulations and inventory of assets were distributed to councillors in advance of the meeting.
- e) Review of arrangements for insurance: the council is in year 3 of a three-year insurance deal. Quotes will need to be obtained next Spring for next year and

beyond. The cheque for the insurance needs to be sent off urgently as it was due on 1 June 2019.

Resolved: Councillors agreed to subscribe to SALC & Information Commissioner. The financial regulations and inventory of assets were agreed.

2700 Financial Matters

- a) Approve schedule of cheques: the schedule of cheques listed below were distributed to councillors in advance of the meeting.

Chq No:	Payee:	Reason for Payment:	Amount:	Notes:
923	SALC	Affiliation Fees	£169.71	Fees for 2019/20
924	South Western Ambulance Service	Defibrillator Loan	£2, 160.00	Includes £360.00 VAT to be reclaimed
925	SALC	Training Fees	£60.00	Successful Chairman x 2
926	Information Commissioner	Data Protection Renewal Fee	£40.00	Fees for 2019/20
927	C. Pitman	Salary & Expenses	£396.55	5hpw @ 10.301 per hour x 52/12 = £223.18 (57.79 per week) x 7 weeks = £396.55
928	Came & Company Insurance	Council Insurance	£323.96	Final payment of 3 year deal

- b) Bank reconciliation: the 3 June 2019 bank reconciliation was distributed to councillors in advance of the meeting.
- c) Approval of end of year financial statement: the end of year financial statement was distributed to councillors in advance of the meeting.

Resolved: that financial matters were reviewed by councillors

2701 Chair training: Mr Marsden to report

In the absence of Mr Marsden, Mr Graham reported that Mr Marsden has attended a Successful Chairmen training course and is interested in the council creating an 'annual plan'.

Action: Mr Marsden to report on the process and costs of creating an annual plan to the September meeting.

2702 Upkeep of the village

- a) Speed Indicator Device (SID).

Mr Graham reported that these are now apparently cheaper, and he therefore proposes to find out the costs and confirm the new arrangements. Mr Elliot asked what information the SID gives us. Mr Graham confirmed they just capture data and are not used as an enforcement tool. Some devices display the speed of the approaching vehicle.

Action: Mr Graham to find out more information about SIDs and bring information to the September meeting.

- b) Review of weight limit of lorries using Station Road.

Mrs Fowler mentioned due to scaffolding recently impeding the width of Station Road, some delivery companies were able to use smaller lorries.

Action: Mrs Fowler to establish rules on size/weight of lorries on this road and bring information to the September meeting.

2703 Revision of Standing Orders & Code of Conduct

The Clerk has revised the council Standing Orders and Code of Conduct to reflect the most recent versions published by National Association of Local Councils (NALC). These revised versions have been reviewed by the chair and vice-chair.

Resolved: New versions of Standing Orders and Code of Conduct have been agreed by the council.

Action: Clerk to distribute new versions of both documents to councillors.

2704 Items for and date of next meeting

- a) Improving Lives
- b) Terms of Reference for A358 sub-committee
- c) Community Car Scheme Survey Results
- d) Annual Council Plan
- e) New arrangements for SIDs
- f) Weight/size of lorries in Station Road
- g) Planning Committee Report

The next meeting will be on Wednesday 11 September 2019

The chairman closed the meeting at 20:25