

HATCH BEAUCHAMP PARISH COUNCIL

Minutes of an ordinary meeting of the Hatch Beauchamp Parish Council held in the Village Hall on Wednesday 13 November 2019.

Present:- Mr Graham (in the chair), Mrs Fowler, Mrs Noble, Ms Scott, Mr Elliott, Mr Murphy, Ms Rufus and Mr Goddard

Members absent :- None

Apologies:- Mr Reid

In Attendance:- Ms Winter as Clerk

Public Forum

Cllr Thorne presented information about their activities relating to the village.

2714 Apologies

Mr Reid

2715 Declarations of interest

None

2716 Minutes

The minutes of the ordinary meeting held on Wednesday 11 September 2019 were approved as a correct record and signed by the Chair.

2717 Actions from previous meetings

- a) (2708b) **Resolved.**
- b) (2709a) Mrs Noble to send Community Car Scheme constitution to clerk.
- c) (2709c) **Resolved.**
- d) (2709d) Clerk to establish who is responsible for footpaths.
- e) (2709c) **Resolved.**
- f) (2709g) **Resolved.**
- g) (2710a) **Resolved.**
- h) (2710b) **Resolved.**
- i) (2710c) **Resolved.**
- j) (2711a) **Resolved.**
- k) (2711b) **Resolved.**

2718 Administration

- a) Ms Winter appointed and welcomed as Clerk of HBPC. Ms Winter has also been appointed as Clerk to Milverton PC and there is a keen interest in both councils sharing the cost of training. Councillors agreed for Clerk to undertake ILCA and CiLCA training courses and to share cost with Milverton PC subject to Clerk not leaving within probation period (3 months).
- b) **Resolved:** Ms Rufus and Mr Goddard were elected onto the PC.
Ms Rufus works for CAMHS (Child and Adolescent Mental Health Services), has a degree in English and has previously been an Events Manager and has also

run a pub. Ms Rufus is a very keen walker and keen to get involved in village life.

Mr Goddard owns a garage in Taunton and has previously worked in the Civil Service and has been involved with flooding planning. Mr Goddard has experienced voluntary work as secretary at Taunton Rugby Club and is keen to give back by becoming a councillor.

- c) **Resolved:** Ms Scott volunteered to become Vice Chair and the members agreed.
- d) **Resolved:** Ms Scott – Chair of Planning, Mrs Noble – Footpaths Officer
- e) Clerk to look at website to make it more user friendly and simplistic. The Clerk to see if she can fit the website work into her existing hours and to report back.
- f) **Resolved:** Meetings to start at 1900 from now on.

2719 Village matters and upkeep of village

- a) Community Car Scheme. Mrs Noble reported that people are using the service and there had been four journeys in the last month. Posters are around the village.

There was an issue with the telephone being too complicated but a new, more basic, phone has been purchased which is now making things easier.

There are six drivers – all DBS checked and insured. More drivers are volunteering and will have their DBS checks carried out but won't be insured until needed.

It was agreed that people could use the service to get a lift into town – as long as it was agreed with the driver.

There are a few people in the village who need to use the service but are struggling to afford to. Mrs Noble to speak to Kevin about a possible concessionary rate.

- b) Clerk to ask Ross Henley who is responsible for parish footpaths. There are some serious problems – blocked and overgrown pathways, broken signs.
- c) Defib on wall of school. Being checked daily to ensure that it is in working order.

Gemma and Nick Richards to be thanked for organising defib training.

It was agreed that signage to direct people to the defib would be advantageous and the clerk is to look into the options.

- d) Improving Lives: there is interest in the walking groups and funding has been approved to buy maps and insurance. The walks will be between 4 and 5 miles and will be aimed at those not undertaking regular exercise. The group is to be advertised on the website and Facebook.
- e) Mr Graham to check with planning officer for clarification on what is behind the latest changes and to look at the National Planning Guidelines.
Mr Thorne informed the members that the government want more houses to be built and Taunton Deane haven't met their affordable housing target.

2720 Committee Reports

- a) A358. Ms Scott and Mr Graham attended a community liaison meeting on the 24th October and made contact with other affected PCs. A further cluster meeting will be held on the 28th November.

Ms Scott and Messrs Graham, Reid and Goddard to come up with arguments to present to Highways England in readiness for this coming to consultation. Next meeting to take place in December to agree arguments and finalise report before presenting at January meeting.

Other PCs have different arguments but interesting to come together to share ideas and feelings.

Letter has been drafted to the candidates requesting a pre-election meeting to find out the status of this scheme under a new administration.

Agreed by all that a copy of the letter gets put into the public domain and that all parties are contacted.

Flood maps are being redrawn and should also be looked at – all agreed.

- b) **Resolved:** Planning Committee – Ms Scott, Mrs Noble and Mr Murphy to form committee, with Mr Graham, if needed.

2721 Financial Matters

- a) **Resolved:** The electrician who carried out the work doesn't want paying but would like an advert to go in the Parish Magazine. Agreed by all to pay for the advert up to the cost of £40.

- b) **Resolved:** the schedule of cheques listed below was circulated to councillors in advance of the meeting and approved by all.

Chq No:	Payee:	Reason for Payment:	Amount:	Notes:
936	Clare Winter	Clerks Salary and Expenses	£179.48	£152.40 – 3 weeks @ £50.80 per week (£10.16 per hour) £27.08 – ink and copier paper
937	Royal British Legion Poppy Appeal	Remembrance Wreath	£17.00	

- c) **Resolved:** 5th September 2019 and 4th October 2019 Bank Reconciliations were distributed to councillors in advance of the meeting and approved by all.

- d) **Resolved:** The 6-month summary of receipts and payments was distributed to councillors in advance of the meeting and approved by all.

- e) Budget: to be put together during the January meeting and then submitted. Councillors to think about things to be included in the budget ahead of the next meeting so we are taking a positive step to improve the village or fill gaps in our services. Things to consider

- support training of clerk
- grants – should we set up a grants officer to search out opportunities
- youth club
- village shop
- planning – a policy about what we would like or be looking for in new planning applications – special criteria e.g. solar panels

- electric charging point
- allotments – at bottom of Orchard development

2722 Other Matters

- a) **Resolved:** Memorial service – Clerk to invite Gore-Langton family to lay the wreath in the future.
- b) **Resolved:** Circulated information – members to inform Mr Graham or Clerk if they think any circulated information should be publicised on the website or Facebook.
- c) NALC new code of conduct – Clerk to pass on to Mrs Fowler for her to review.
- d) Foster Parents leaflet to be put onto the website and Facebook.

2723 Items for and date of next meeting

- a) 2020 Budget
- b) Station Road Development
- c) Website
- d) Committee Reports, A358 and Planning

The next meeting will be on Wednesday, 8th January 2020 at 1900

The chair closed the meeting at 2120

Action Points:

Minute	Action	By
2709a	Community Car Scheme constitution to Clerk	Mrs Noble
2709d/2719b	Establish who is responsible for footpaths	Clerk
2718a	ILCA and CiLCA training to be booked	Clerk
2719a	Investigate concessionary rate for Community Car Scheme	Mrs Noble
2719c	Thanks to Gemma and Nick Richards	Mr Graham
2719c	Defib signage	Clerk
2719d	Improving Lines advertisement on website and Facebook	Clerk and Mrs Noble
2719e	Contact Station Road Development Planning Officer for clarification on latest change and look at National Planning Guidelines	Mr Graham
2720a	Send letter to all parties	Mr Graham and Ms Scott
2720a	A358 committee to come up with arguments to present to Highways England	A358 Committee
2721e	Councillors to think about things to be included in the 2020 budget ahead of the next meeting	All
2722c	NALC new code of conduct to Mrs Fowler for review	Clerk
2722d	Foster Parents leaflet to be shared on website and Facebook	Clerk and Mrs Noble

To be signed by the Chair at the next meeting (Wednesday, 8th January 2020):

The minutes reflect an accurate record of events subject to any amendments listed below.

Signed:

Print Name:

Date:

Amendments:

Produced by:

Clare Winter, Clerk

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